

ONLINE COURSE REQUESTS

- STUDENTS WILL HAVE A **2 WEEK WINDOW** TO MAKE AND CHANGE COURSE REQUESTS ONLINE:
 - **SENIORS c/o 2025: JAN 22 – FEB 2**
 - **JUNIORS c/o 2026: FEB 5 – FEB 16**
 - **SOPHOMORES c/o 2027: FEB 19 – MAR 1**
 - **FRESHMEN c/o 2028: MAR 4 – MAR 22**
(INCOMING FRESHMAN WILL ONLY BE SELECTING ELECTIVES,
CORE CLASS RECOMMENDATIONS WILL BE ADDED BY HIGH SCHOOL COUNSELOR)
- **SCHEDULE REQUESTS MUST BE MADE BY STUDENTS THROUGH STUDENT CONNECT.**
- PARENTS MAY VIEW REQUESTS VIA PARENT CONNECT.



Online Course Requests - Directions

1. LOG INTO YOUR STUDENT CONNECT ACCOUNT.
2. IF YOU HAVE TWO TRACKS, SELECT EAGLE RIVER 2024-2025 FOR YOUR MAIN SCHOOL.
3. SELECT THE “REQUESTS” TAB ON THE LEFT SIDE MENU.
4. CLICK THE “ADD/EDIT REQUESTS” ON THE TOP RIGHT SIDE OF THE SECTION.
5. WHEN A COURSE IS SELECTED, THERE WILL BE A COURSE DESCRIPTION TO THE RIGHT.
(NOT ALL COURSES WILL HAVE A DESCRIPTION.)
6. SELECT THE COURSE THAT IS YOUR FIRST CHOICE, THEN CLICK “ADD SELECTED CLASS”
(REMEMBER THAT THE ORDER YOU SELECT YOUR COURSES WILL DELEGATE THE PRIORITY OF YOUR CHOICES.)
7. CONTINUE WITH STEP 6 UNTIL YOU HAVE ENTERED ALL OF YOUR CHOICES IN ORDER THEN CLICK THE “SUBMIT” BUTTON AT THE TOP OF THE WINDOW.
8. YOU WILL ONLY BE ABLE TO MAKE CHANGES TO YOUR REQUESTS DURING THE OPEN REGISTRATION WINDOW, SHOWN ON PREVIOUS SLIDE.

